

**भारतीय डाक विभाग**  
**Department of Posts, India**  
कार्यालय मुख्य डाक महाध्यक्ष, बिहार परिमंडल, पटना  
**Office of the Chief Postmaster General, Bihar Circle, Patna-800001**

To,

1. The PMG, East Region, Bhagalpur at Patna
2. The PMG, North Region, Muzaffarpur
3. The GM (Finance), Postal, Patna
4. The Chief Postmaster, Patna GPO, Patna.
5. All Sr. Supdt/Supdt. of Post Offices/ RMS in Bihar Circle.
6. The Manager, MMS, Patna.
7. The Officer In- Charge, P & T Admin. Cell, C/o 56APO.
8. The Supdt. of PSD, Patna

**No: -R&E-77/2022**

**Dated at Patna the**

**07.11.2022.**

Sub: - Notification for PO & RMS Accountant Examination, 2022 to be held on 18.12.2022 (Sunday) – Reg.

**Notification**

In pursuance of Directorate letter No., A-34012/01/2022-DE (Pt.) dated 06.05.2022 circulated vide this office letter No. R&E/calendar/DE/2022 dated 09.05.2022, PO & RMS Accountant Examination is scheduled to be conducted on 18.12.2022 (Sunday). Therefore, application is invited from all willing and eligible Postal Assistant/ Sorting Assistant to appear in aforesaid examination.

2. The schedule of activity as furnished below may be strictly adhered to.

<b>Schedule of activity</b>	<b>Date</b>
Issue of notification	<b>07.11.2022</b>
Last date for receipt of application at Divisional Office	<b>26.11.2022</b>
Last date for receipt of application at Regional Office	<b>30.11.2022</b>
Report to be submitted to Circle Office regarding permitted/not permitted candidates by the region	<b>02.12.2022</b>
Issue of Admit cards to permitted candidates	<b>12.12.2022</b>
Date of Examination	<b>18.12.2022 (Sunday)</b>
Timings of examination	<b>Paper-I: 10.00 am to 01.00 pm Paper-II: 02.00 pm to 05.00 pm</b>

3. The schedule of examination is as follows:

Date & Day	Paper	Timing
18.12.2022 (Sunday)	Paper- I (With Books)	10:00 AM to 01:00 PM
18.12.2022 (Sunday)	Paper – II (With Books)	02:00 PM to 05:00 PM

4. The syllabus for the examination will be as mentioned in Directorate letter No.9-2/89-SPB-II date 17-1-1990 enclosed as Annexure I.

5. **Qualifying Marks:**

Paper/Category	Paper I(100 marks)	Paper II(100 marks)	Aggregate
OC candidates	45%	45%	50%
SC/ST candidates	38%	38%	43%

6. **Vacancy Position:**

Vacancy will be intimated later on.

7. **Eligibility Conditions:**

(i). All the candidates who fulfil the prescribed conditions as per Rule 273 of Postal Manual Volume IV are eligible to apply for the examination irrespective of availability of vacancies in their Division/Unit issued from time to time and apply to the appropriate authority before the prescribed date.

(ii). All Postal Assistant/Sorting Assistant who have not less than three years continuous service as Postal Assistant/Sorting Assistant on the **last date fixed for the receipt of application (i.e 26.11.2022)** and have been declared permanent or quasi-permanent before that date; and have a consistently good record of service for the preceding 3 years vide Directorate letter no. 8-1/2016-SPB-II dated 19.02.2019.

(iii) Some posts of accountant have been identified as LSG, it is to inform that such posts may be manned by LSG (A/c) cadre official as per relevant instruction. It wouldn't be in fitness of things that LSG officials are allowed to appear in PO/RMS Accountant exam.


(iv) Each candidate will be allowed three chances to appear at the examination. Under the revised syllabus the officials securing at least 60% marks in a particular paper will be exempted from appearing in that paper in the next two subsequent examinations. A candidate who, after being exempted, does not take the next one or both the examinations, will be deemed to have availed of the chance or chances for this purpose.

(v). It may kindly be noted that in case qualified officials are available in any division but the vacancy is 'Nil', the official of the division will not be permitted to appear in the aforesaid examination. In case, the vacancy is Nil and no qualified official is available then the examination will be held against for **1 (one) token vacancy** as per Directorate letter no. 9-9/81-SPB-II dated 15.05.1991.

8. The unit heads should carefully check the application of each candidate to ensure that the official fulfils the prescribed eligibility conditions and send the list of permitted candidate duly Roll No. allotted in hard copy and in excel (soft copy) as well.


9. The applicants should enclose two passport size photographs with their application. While forwarding the applications with permitted candidate, the photo affixed on the application should be duly attested by the Divisional Head and other photo should be retained at Divisional level, itself, for issuing hall permits.

Encl: 1. Annexure – I Syllabus  
2. Annexure – II Application form

  
Assistant Director (Recruitment)  
O/o the Chief Postmaster General  
Bihar Circle, Patna – 8000 001

Copy to:

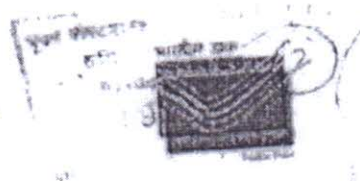
1. The GM, CEPT, Mysore- 570010. He is requested to upload the above notification of Bihar Circle on India Post Website.

  
Assistant Director (Recruitment)

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ANNEXURE I

No. 9-2/89-SPH-11  
Government of India  
Ministry of Communications  
Department of Posts



Dated at New Delhi-110001, the 17th January, 1990

To

All Heads of Circle.

SUBJECT: SYLLABUS FOR THE PO&RM ACCOUNTANTS EXAMINATIONS.

In continuation of this office circular of even No. dated 10.11.1989 I am directed to enclose a more detailed syllabus for the PO&RM S Accountants Examination. The syllabus now indicated is in supersession of the syllabus contained in Rule 277 of the P&T Manual Volume IV. The revised syllabus will be applicable for 1990 and subsequent examinations.

2. The exemption from appearing in certain papers obtained on the basis of previous examinations held with old syllabus will no longer be valid. Under the revised syllabus the officials securing at least 60% marks in a particular paper will be exempted from appearing in that paper in the next two subsequent examinations.

3. It is requested that the revised scheme of the examination may be brought to the notice of all concerned immediately.

Receipt of this communication may be acknowledged.

Hindi version will follow.

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PTD

Signature  
Assistant Director General (SPN)

Copy to:-

1. Director (VP) with reference to his case mark 25-29/88-DE(P) dated 28.9.89.
2. The Director Staff College, New Delhi.
3. DE(P) Section for information and necessary action.
4. Principales, Postal Training Centres (5).
5. All Service Unions for information.

Handwritten notes and scribbles at the bottom left of the page.

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**SYLLABUS FOR PO&RMS ACCOUNTANTS**

**PAPER - I ( WITH BOOKS ) DURATION THREE HOURS - MARKS 100**

**Part I (SERVICE RULES)**

- F.Rs 1 to 56
- S.Rs 1 to 203
- C.C.S. (Joining Time) Rules 1979
- C.C.S. (Leave) Rules 1972
- C.C.S. (Pension) Rules 1972
- G.B.P. (CS) Rules 1960

**Part II (ALLOWANCES TO GOVT. SERVANTS)**

D.A., H.R.A., G.C.A., CHILDREN EDUCATION ASSISTANCE AND ALLOWANCES TO E.D. EMPLOYEES.

**PAPER - II (WITH BOOKS) DURATION THREE HOURS - MARKS 100**

**Part I (FINANCIAL RULES)**

- 1. Financial Hand Book Vol. I and Vol. II
- 2. F&T Manual Vol. II (Chapters IV, V, VII, VIII, IX, X & XII)
- 3. Schedule of Financial Powers of Officers of the Department

**Part II (ACCOUNTING ASPECTS INVOLVED IN ESTABLISHMENT AND OPERATIONAL MATTERS)**

- 1. P&M Manual Volume IV - Chapters I, II, VIII, X, XI, XII & XIII
- 2. P&M Manual Volume VI Parts II & III  
(Relating to money orders, Indian Postal Orders, British Postal Orders, Sub Accounts and Accounts in 50s)

**(ADVANCES & REIMBURSEMENT)**

- 1. Over-time allowance, Medical reimbursement, House Building Advance, Leave Travel Concession, and Group Insurance Scheme.
- 2. Post Office Insurance Fund Rules - Procedure for EO's.

**NOTES:**

1. Both papers will consist of theoretical questions and practical questions in the proportion of 1/3rd theoretical and 2/3rds practical questions. In both the portions, there will be some compulsory questions. Marks for theory portion would be 30 and those for practical portion will be 70.

For O.C. candidates, qualifying marks will be 45% in each paper and 50% in the aggregate. SC/ST candidates will require 38% and 43% marks respectively for qualifying in each paper and in the aggregate.

**APPLICATION FORM FOR PO/RMS ACCOUNTANT EXAMINATIONS (P.O & R.M.S) FOR  
THE YEAR 2022**

1. Full name of the Candidate: -

2. Present Appointment held (Mention PA/SA): -

3. Office to which attached (in case working on: -  
Deputation the present and parent designation  
Should be mentioned)

4. Whether SC/ST/OBC/UR: -

5. Date of Birth: -

6. Date from which continuously working in Postal: -  
Asst./Sorting Asst. cadre

7. Whether the official is permanent or quasi permanent (If so the date of: -  
Pmt./QP/Temp may be furnished)

8. Length of service in PA/SA cadre as on the last date fixed for the receipt  
Of the application (26.11.2022): -

\_\_\_\_ Y/ \_\_\_\_ M/ \_\_\_\_ /D

9. State whether this is the 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> chance.

10. Whether the candidates has got exemption in any papers, if so, indicate the  
Paper in which secured exemption showing Roll No. and year of examination: -

11. Whether he has been transferred under Rule-38 if so from which Circle or Division,  
date and order of the repatriation: -

12. Language in which the candidate desires to write the exam (English/Hindi): -

I ..... hereby declare that the particulars furnished  
above are true to the best of my knowledge.

Date.....

Signature of applicant

**Declaration by the Head of Units**

1. Has the candidate possess a good record of service:  
For the preceding 3 years a good records of service?

2. Certified that the entries against items 3 to 11 have been verified and found correct.

3. Recommended or Not Recommended:  
(Recommendation of unit heads)

Signature and Designation  
of head of units

\*Note: One additional passport size photograph should be attached separately duly attested by Divisional  
Heads.

भारतीय डाक पोस्टमास्टर जनरल  
O/o Chief Postmaster General  
बिहार सर्किल, पटना  
21 FEB 2019  
Bihar Circle Patna  
पत्र / First Delivery  
To

No. 8-1/2016-SPB-II  
Government of India  
Ministry of Communications  
Department of Posts  
(SPB-II Section)

Dak Bhawan, Sansad Marg,  
New Delhi-110001,  
Dated 14<sup>th</sup> February, 2019

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The Chief Postmaster General,  
Odisha Circle,  
Bhubaneswar

Subject: PO & RMS Accountant Examination -

Sir,

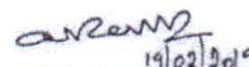
I am directed to refer to Odisha Circle's letter No. RE/30-8/2018 dated 05.11.2018 on subject cited above. It is to inform Rule 273 of Postal Manual Vol-IV relates to PO & RMS Accountant Examination. As per Rule 273 (a); the following Post Office and R.M.S. officials are eligible to appear at the examination.

*All clerks/sorters who have not less than three years continuous service as clerks/sorter on the last date fixed for the receipt of application and have been declared permanent or quasi-permanent before that date; and have a consistently good record of service for the preceding 3 years.*

2. At present, there is no cadre with name Clerk/Sorter. As per records available, RRs of PA/SA was framed in 1990 in superssion of Indian Posts and Telegraphs Department Time Scale Clerks and Sorters Recruitment Rules, 1971 which indicates that clerks and sorters was renamed as Postal Assistant/Sorting Assistant in the past. As such, only Postal Assistant/Sorting Assistant (erstwhile clerk/sorter) are eligible to appear in PO/RMS Accountant exam.

3. As regard contention of the Circle that some posts of accountant have been identified as LSG, it is to inform that such posts may be manned by LSG (A/c) cadre official as per relevant instruction on the subject. It wouldn't be in fitness of things that LSG officials are allowed to appear in PO/RMS Accountant exam.

Yours faithfully,

  
14/02/2019  
(Muthuraman C)

Assistant Director General (SPN)

Copy to: All Heads of the Circles for information.

(19) Root  
No. 9-9/81-SDB-II  
GOVERNMENT OF INDIA  
MINISTRY OF COMMUNICATIONS  
(DEPARTMENT OF POSTS)  
DAK BHAVAN, SANJAD HARI

Now Delhi dated the 15<sup>th</sup> May 1991

To

The Chief Postmaster General  
Bihar Circle  
Patna.

Subject - P.C./R.M.S Accountants Examination - Permission thereof.

Sir,

I am directed to refer to your letter No. RLE-17/91 dated 26.3.1991 on the above-mentioned subject and to clarify as follows:-

- (1) In case qualified officials are available in a particular Division but the vacancy is 'nil' the exam may be held for the Circle but the officials of that Division cannot be allowed to appear in the examination.
- (2) In case, in a division the vacancy is 'Nil' and no qualified official is available the examination may be held for a single token vacancy.

Yours faithfully

*A. Krishnamoorthy*

(A. Krishnamoorthy)  
Assistant Director General (SPN)

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