

File No. FS-109-27/2019-SB
Government of India
Ministry of Communications
Department of Posts
(F.S. Division)

Dak Bhawan, New Delhi – 110001

Dated: 10.10.2022

To
All Head of Circles

Subject: Restriction of HTV Menu in CBS Finacle System for the field units –
Reg.

Madam / Sir,

HTV Menu in Finacle CBS System is available for verification of transactions by the Supervisor (Checker) in bulk and ideally this menu is to be executed only during crisis time. But, it has come to the notice of this office that this menu is being used in Post Offices to avoid verification of individual transactions by the Supervisors (Checkers).

2. In order to ensure correctness of the transactions entered by the Counter Official (Maker of the transaction), it is essential to verify each transaction by the Supervisor (Checker).

3. Therefore to avoid wrong practice of bulk verification of transactions using HTV menu, it has been decided by competent authority to restrict the use of HTV menu for the field units.

4. It is requested to circulate it to all concerned for information.

5. This is issued with the approval of competent authority.


(T C VIJAYAN)
Asst. Director (SB-I)

Copy to:

The Deputy Director, CEPT, Chennai, for necessary action.