

File No. 37-33/2009-SPN-I
Government of India
Ministry of Communications
Department of Posts

Dak Bhawan, Sansad Marg,
New Delhi- 110 001
Dated 30th September, 2022

NOTICE

Subject: Framing of Department of Posts (Multi Tasking Staff) Recruitment Rules, 2022- reg.

The undersigned is directed to say that as per DoPT's O.M. No. AB-14017/6112008-Estt(RR) dated 13.10.2015 the proposal for framing /amendment of Recruitment Rules (RRs) are to be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders.

2. Competent Authority in Department of Posts has decided to revise the RRs governing the appointment of Multi Tasking Staff in Department of Posts. Draft of the proposed RRs is attached herewith for comments of stakeholders.

3. Stakeholders are requested to go through the draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of one month from the date of issue of the communication.

4. Draft RRs shall be available on the website of Department of Posts (www.indiapost.gov.in) during 01.10.2022 to 30.10.2022.

Encl: As above



(Dileep Singh Sengar)
Assistant Director General (SPN)
Email: adgspn@indiapost.gov.in

Copy to:

1. All Chief Postmaster General.
2. Director CEPT, A copy of draft Notification of RRs on the aforementioned post is enclosed with a request to upload the same in the website of India Post from 01.10.2022 to 30.10.2022.

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II,
SECTION 3, SUB SECTION (i)]
GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
(DEPARTMENT OF POSTS)

NOTIFICATION

New Delhi, Dated the _____, 2022.

G.S.R. ____ (E). – In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Posts (Multi Tasking Staff) Recruitment Rules, 2018, except as respect to things done or omitted to have been done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Multi Tasking Staff in the Department of Posts, namely:

1. **Short title and commencement.** — (1) These rules may be called the Department of Posts (Multi Tasking Staff) Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and Level in the Pay Matrix.** — The number of posts, their classification and the Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age limit, qualifications, etc.** — The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.
4. **Disqualification.** — No person, —
(a) who has entered into or contracted a marriage with a person having a spouse living; or
(b) who, having spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:
Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
5. **Requirement to serve in the Army Postal Service.** — Any person appointed to the posts specified in the said Schedule shall be liable to serve in the Army Postal Service in India or abroad, as required.

6. **Power to relax.** —Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.** —Nothing in these rules shall affect reservations and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen, Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

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SCHEDULE

Name of post	Number of posts	Classification	Level in the Pay Matrix	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Multi Tasking Staff	37539*(2022) *Subject to variation dependent on workload Note: The posts are distributed amongst 23 Postal Circles.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level-1 in the Pay Matrix	Not applicable

Age limit for direct recruits	Educational and other qualifications required for direct recruits
(6)	(7)
<p>(i) Between 18 and 25 years,</p> <p>(Relaxable for candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Persons with Benchmark Disabilities (PwBDs), Ex-Servicemen, Government servants or any other class or category of persons in accordance with the instructions issued by the Government of India).</p> <p>(ii) Below sixty years of age for Gramin Dak Sevaks and Casual Labourer who are otherwise eligible as per the provisions of these rules.</p> <p>Note 1: In case of recruitment made through Staff Selection Commission (SSC), the crucial date for determining the age-limit shall be as advertised by the SSC.</p> <p>Note 2: In case of recruitment made through mode other than through SSC, the crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul and Spiti district and Pangi Sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands, Ladakh or Lakshadweep.</p> <p>Note 3: Gramin Dak Sevaks are holders of Civil posts but they are outside the regular Civil Service due to which their appointment shall be treated as direct recruitment.</p>	<p>(i) 10th standard pass from a recognized Board.</p> <p>(ii) No educational qualification is required for direct recruitment of Gramin Dak Sevak and Casual Labourer.</p>

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
(8)	(9)	(10)
Not applicable	Two years and successful completion of the mandatory training prescribed by the Department of Posts.	<p>(i) (a) 100% by appointment of casual labourers of the recruiting Division/Unit, conferred with temporary status, on the basis of seniority-cum-fitness, failing which;</p> <p>(b) by appointment of casual labourers of the recruiting Division/Unit, engaged on or before 1st September, 1993 working for eight hours in a day, on the basis of seniority-cum-fitness, failing which;</p> <p>(c) by appointment of part-time casual labourers of the recruiting Division/Unit, engaged on or before 1st September, 1993, on the basis of seniority-cum-fitness, failing which;</p> <p>(d) by appointment of casual labourers of the all other Divisions/Units of the Circle, conferred with temporary status, on the basis of seniority-cum-fitness, failing which;</p> <p>(e) by appointment of casual labourers of the all other Divisions/Units of the Circle, engaged on or before 1st September, 1993 working for eight hours in a day, on the basis of seniority-cum-fitness, failing which;</p> <p>(f) by appointment of part-time casual labourers of the all other Divisions/Units of the Circle, engaged on or before 1st September, 1993, on the basis of seniority-cum-fitness, failing which, unfilled vacancies shall be filled as per (ii) below;</p> <p>(ii) (a) 50% by direct recruitment on the basis of seniority-cum-fitness, from amongst Gramin Dak Sevaks of the recruiting Division/Unit, who have worked regularly for five years in that capacity, as on 1st day of January of the year to which the vacancy(ies) belong to or as per the guidelines issued by the Government of India from time to time, failing which, unfilled vacancies shall be added to the number of vacancies to be filled as per (ii)(b) below;</p> <p>(b) 50% by direct recruitment on the basis of Competitive examination restricted to Gramin Dak Sevaks of the recruiting Postal Circle, who have worked regularly for three years in that capacity, as on 1st day of January of the year to which the vacancy(ies) belong to or as per the guidelines issued by the Government of India from time to time, failing which, unfilled vacancies shall be filled as per (iii) below;</p>

		<p>(iii) by direct recruitment from open market as per the scheme circulated by the Department of Posts from time to time.</p> <p>Note 1: The afore-mentioned examinations shall be governed by the instructions issued by the Department of Posts regarding the short-listing criteria, syllabus and pattern of the test, etc., from time to time.</p> <p>Note 2: Gramin Dak Sevaks are holders of Civil posts but they are outside the regular Civil Service due to which their appointment shall be treated as direct recruitment.</p> <p>Note 3: Gramin Dak Sevaks of Postal Divisions sharing boundary with Delhi Circle, who are otherwise eligible as per the provisions of these rules, shall also be considered for appointment in Delhi Circle and such appointment shall be subject to such conditions as may be decided by the Department of Posts.</p>
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In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
Not applicable	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of: –</p> <p>(i) Assistant Postmaster General / Senior Superintendent of Post Offices / Senior Superintendent of Railway Mail Service / Superintendent of Post Offices / Superintendent of Railway Mail Service – Chairman.</p> <p>(ii) Two Group 'B' (Gazetted) Officers –Member.</p>	Not applicable

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(Satya Narayana Dash)
Director (SPN)